

401(k) Cutoff Dates and Times

There might be circumstances when you want to change the amount you are contributing into your 401(k) account. To help you make sure the changes you make will take effect for a certain paycheck, you will want to know the cutoff dates and times in which all your changes must be completed.

Pay Check Date	Change Must be Completed with Benefits Complete by 4pm Eastern Time on:
1/15/2012	12/29/2011
1/31/2012	1/12/2012
2/15/2012	2/2/2012
2/29/2012	2/9/2012
3/15/2012	3/1/2012
3/31/2012	3/15/2012
4/15/2012	3/29/2012
4/30/2012	4/12/2012
5/15/2012	4/26/2012
5/31/2012	5/17/2012
6/15/2012	5/31/2012
6/30/2012	6/14/2012
7/15/2012	6/28/2012
7/31/2012	7/12/2012
8/15/2012	8/2/2012
8/31/2012	8/16/2012
9/15/2012	8/30/2012
9/30/2012	9/13/2012
10/15/2012	9/27/2012
10/31/2012	10/18/2012
11/15/2012	11/1/2012
11/30/2012	11/15/2012
12/15/2012	11/29/2012
12/31/2012	12/13/2012
1/15/2013	12/27/2012